



# Commissioner Registration

**Renasant Convention Center  
Memphis, TN  
June 12 - June 16, 2023**

## **Registration Guidelines:**

BCO 14-2 specifies that all teaching elders in good standing with their Presbyteries may attend as commissioners. It also allows sessions to send two (2) ruling elder commissioners for the first 350 communicant members or fraction thereof, and one (1) additional ruling elder commissioner for each additional 500 communicant members or fraction thereof.

## **Registration Deadline:**

Registration and payment are requested **AS SOON AS POSSIBLE** in order to facilitate planning and to provide you information in time to make hotel reservations at discounted prices.

## **Registration Fee:**

The Commissioner Registration Fee is established by the General Assembly. Full priced Teaching Elder Commissioner Fees include General Assembly enrollment (\$350), the Commissioner Handbook, the Supplement, and the General Assembly Minutes (\$50), and assists with the Standing Judicial Commission expenses (\$125). All other Commissioner Fees go toward General Assembly enrollment only.

If you are unsure of which elder(s) will be representing your church, but want to be sure to get the materials in a timely fashion, you may register with "*unknown*" in the name field. We will replace it with the correct name later when you make your representative(s) known to us.

RAO 18-1 encourages each congregation of the PCA to make a specific donation to assist in defraying the expenses of the General Assembly, whether a commissioner is sent to the Assembly or not. The donation should cover the registration for one representative from the congregation. If no representative from your church is able to attend, please make this donation by checking the box labeled "No Commissioner" on the registration form. You will receive access to the *Commissioner Handbook* and *Supplement*, and receive the *General Assembly Minutes*.

## **The Following Reduced Registration Fees are Available:**

- Ruling elder emeritus or an honorably retired teaching elder may register at one-third of the standard registration fee (\$150).
- Ruling and teaching elders from churches with less than \$150,000 in annual income per their 2022 statistics may register for \$300. If 2022 statistics are not available, 2021 may be used.

**Scholarship Fund:** Eligibility and application information for the commissioner registration scholarship fund are available at: <https://pcaga.org/commissioners/ga-commissioner-scholarship/>

## **Refund Policy:**

- Through **May 12**, full refunds will be given if requested in writing (mail or e-mail).
- **May 13** through **May 22**, one-half of the registration fee will be refunded if requested in writing.
- No refund will be considered, except for extraordinary circumstance, after **May 23, 2023**.

**Photo Release:** The Presbyterian Church in America and its legal representatives and assigns retain the right and permission to publish, without charge, photographs taken during the General Assembly. These photographs may be used in publications, including electronic publications, or in audio-visual presentations, promotional literature, advertising, or in other similar ways.

**Medical Release:** While we do our best to provide the safest possible environment for our events, the Presbyterian Church in America cannot be held responsible for any medical emergencies that occur during the General Assembly.

**Questions:** Please call the Administrative Committee Office at 678-825-1000 or send an email to [ac@pcanet.org](mailto:ac@pcanet.org).



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June 12 - June 16, 2023**

## Register Now!

- [www.pcaga.org](http://www.pcaga.org)
- PCA Administrative Committee  
1700 N Brown Rd, Suite 105  
Lawrenceville, GA 30043

## Reduced Registration Fees

An honorably retired teaching elder or ruling elder emeritus may register for \$150.

Commissioners from PCA churches with less than \$150,000 in annual income per their 2022 church statistics may register for \$300. (If 2022 statistics are not available, 2021 may be used.)

## No Commissioner Attending

If no representative from your church is able to attend, please make a donation by checking the box labeled "No Commissioner." You will receive access to the *Commissioner Handbook and Supplement*, and receive the *General Assembly Minutes*. (See RAO 18-1 for details.)

## Committees of Commissioners

Please notify your Presbytery Clerk that you have registered, and consider serving on a Committee of Commissioners. CoCs meet Monday and Tuesday.

## Scholarship Fund

Your donation will help with registration costs for TEs and REs from low income churches.

## Hotel Information

Registered commissioners will receive an email containing a link to register at discounted hotels.

## Women and Family Events

Registration forms and event schedules are available at [www.pcaga.org](http://www.pcaga.org). DO NOT rely on onsite registration. REGISTER EARLY!

## Refunds

- Through **May 12**, full refund will be given if requested in writing.
- **May 13-May 22**, one-half of the registration fee will be refunded if requested in writing.
- No refund will be considered, except under extraordinary circumstance, after **May 23, 2023**.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Email Address \_\_\_\_\_ Phone \_\_\_\_\_  
(Please include to receive hotel and travel information)

Address \_\_\_\_\_ street \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Spouse Name \_\_\_\_\_ Spouse Email \_\_\_\_\_  
(Please include to receive women and family event information)

Church Name \_\_\_\_\_ Presbytery \_\_\_\_\_

Church Address \_\_\_\_\_ street \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

## REGISTRATION

Are you a First Time Commissioner?

- Yes
- No

Please select one:

- Teaching Elder (\$525)
- Ruling Elder (\$300)
- Honorably Retired Teaching Elder (\$150)
- Ruling Elder Emeritus (\$150)
- Teaching Elder from a church with less than \$150,000 in annual income (\$300)
- Ruling Elder from a church with less than \$150,000 in annual income (\$300)
- No Commissioner Attending (\$300) - see RAO 18-1

Registration Fee \$ \_\_\_\_\_

Each commissioner will receive a download link for the *General Assembly Minutes*. You may also request the *Minutes* in print or on CD.

- Download only
- Print (*no cost*)
- CD (*no cost*)
- Both Print & CD (*additional \$15 fee*)

Additional Minutes Fee \$ \_\_\_\_\_

Commissioner Registration Scholarship Fund (*tax deductible*)

Donation Amount \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

## PAYMENT INFORMATION

Return completed form with check to:

PCA Administrative Committee  
1700 N Brown Rd, Suite 105  
Lawrenceville, GA 30043

**Office Use Only:**

Date Received \_\_\_\_\_ Check # \_\_\_\_\_ Check Amt \_\_\_\_\_